

APPROVED:

Minutes of FIAS Executive Committee
Moscow March 25, 2016



**REGULATIONS
OF THE INTERNATIONAL SAMBO FEDERATION (FIAS)
FOR SAMBO MATS CERTIFICATION**

Moscow – 2016

1. General Provisions

1.1. These Regulations of the International SAMBO Federation (FIAS) on the certification of Sambo mats (hereinafter referred to as the “Regulations”) specify the rights, duties and powers of certification participants and prescribe the procedure for SAMBO mats certification, obtaining of compliance certificates and use of the conformity mark by the SAMBO mats producer to sell it under the brand name.

1.2. As stipulated in Clause 40. of the International SAMBO Competition Rules (sports and combat) and Clause 13.4. of the Regulations for Organization and Holding of the FIAS Official Competitions (Rules for sport and organization), only certified SAMBO mats may be used in all official FIAS competitions.

2. Certification Entities and Objects

2.1. The participants of the certification are as follows:

2.1.1. The International SAMBO Federation (hereinafter referred to as “the FIAS”) represented by its authorized entities (committees, commissions and departments) that manage certification.

2.1.2. The SAMBO mats producer (hereinafter referred to as the “Applicant”) who is represented by the Head or producer’s authorized bodies and has voluntarily declared its intention to undergo the certification procedure and use the conformity mark.

2.2. The certification object is the SAMBO mats manufactured by the Applicant and consisting of a mat and the cover.

2.3. In these Regulations, SAMBO mats certification (hereinafter referred to as the “Certification”) means voluntary confirmation of compliance of the SAMBO mats manufactured by the Applicant with the requirements specified in the FIAS Specification Sheet for SAMBO Mats Production (hereinafter referred to as the “FIAS Specification Sheet”).

3. Certification System Organizational Structure

3.1. The body carrying out Certification is FIAS.

3.2. The FIAS Sports and Technical Committee evaluates compliance of the SAMBO mats with the specified requirements and adopts decisions on Certification.

3.3. FIAS has the right to involve a third-party organization for the Certification in order to obtain additional information necessary for a full consideration of Certification items and make reasoned decisions.

4. Role of the FIAS Sports and Technical Committee in the Certification Procedure

4.1. The FIAS Sports and Technical Committee (hereinafter referred to as the “FIAS Committee”) is FIAS’ structural unit, one of which tasks is to support Certification.

4.2. Meetings of the FIAS Committee on Certification shall be convened as necessary.

4.3. During the Certification process, the main tasks of the FIAS Committee are to:

4.3.1. Receive and consider applications from the Applicant;

4.3.2. Decide whether the SAMBO mats comply with FIAS Specification Sheet;

4.3.3. Decide whether to issue a conformity certificate;

4.3.4. Decide whether to reject issuance of conformity certificate;

4.3.5. Decide whether to postpone application consideration;

4.3.6. Decide whether to suspend a conformity certificate;

4.3.7. Decide whether to revoke a conformity certificate.

4.4. The FIAS Committee notifies the Applicant about the adopted decision in writing within three working days from the date of the decision.

- 4.5. The decision to issue a conformity certificate shall be adopted by the FIAS Committee, provided the following is confirmed during the Certification:
- 4.5.1. The certification object generally meets the imposed requirements, against which Certification was conducted;
- 4.5.2. Critical non-compliances of the certification object with the imposed requirements are absent (eliminated).
- 4.6. The decision to suspend a conformity certificate shall be adopted by the FIAS Committee in the following cases:
- 4.6.1. Critical non-compliances of the certification object with the imposed requirements are revealed after the issuance of the conformity certificate;
- 4.6.2. The Applicant submits false or misleading information about matters essential to evaluate the compliance of the certification object with the imposed requirements;
- 4.6.3. The Applicant fails to comply with the FIAS agreement (contract).
- 4.7. In the specified cases, a conformity certificate shall be suspended until the causes of suspension are eliminated.
- 4.8. The FIAS Committee shall decide to revoke a conformity certificate if:
- 4.8.1. The Applicant fails to eliminate critical non-compliances which caused suspension of a conformity certificate, within the period agreed with FIAS;
- 4.8.2. Critical non-compliances that cannot be eliminated within 3 (three) months are identified;
- 4.8.3. The Applicant refuses to abide by the terms of the FIAS agreement (contract).
- 4.9. The FIAS Committee shall organize record keeping of issued conformity certificates and maintenance of the register.

5. Certification Procedure

- 5.1. The certification procedure includes the following steps:
- 5.1.1. The Applicant shall submit FIAS an application executed on the company letterhead in the form specified in **Appendix No.1** hereto.
- 5.1.2. The Applicant shall provide any FIAS official event with a mat for testing;
- 5.1.3. The FIAS committee shall review the application, conduct testing of the mats and make the appropriate decision in relation to the object of certification;
- 5.1.4. In case of approval further to the results of testing of SAMBO mats FIAS shall:
- 5.1.4.1. Inform the Applicant of the possibility to make an agreement;
- 5.1.4.2. Conclusion of the agreement between the Applicant and FIAS;
- 5.1.4.3. Payment of the fee under the agreement (contract) between the Applicant and FIAS;
- 5.1.4.4. The issuance of the Conformity Certificate to the Applicant.
- 5.1.5. In case of refusal further to the results of testing of SAMBO mats:
- 5.1.5.1. FIAS notifies the Applicant of the reasons for the refusal to issue a conformity certificate.

6. Obligations of the Certification Entities

- 6.1. The Applicant is obligated to:
- 6.1.1. Produce SAMBO mats in compliance with the FIAS Specification Sheet.
- 6.1.2. Submit an application executed on its letterhead in the form specified in **Appendix No.1** hereto. The application shall be sent in electronic form to the following FIAS' e-mail address: info@sambo-fas.com.
- 6.1.3. Send at own cost a mat to the Organizing Committee of an event where the testing will take place.

6.1.4. After receiving a letter from FIAS on successful completion of the testing of SAMBO mats and about the possibility of concluding agreements (contracts), agreement (contract) with the FIAS and pay a fee under this agreement (contract).

6.2. The Applicant shall be solely responsible for the accuracy of the submitted documentation and quality of the mats subject to certification.

6.3. FIAS is obligated to:

6.3.1. Consider an application submitted by the Applicant.

6.3.2. Organize and conduct testing of the SAMBO mats to determine their appearance, fabric characteristics, design features, dimensions and logos' placement in compliance with the FIAS Specification Sheet.

6.3.3. Prepare a Report on the results of the SAMBO mats technical testing, issued on the FIAS letterhead in the form specified in **Appendix No.2** hereto.

6.3.4. To take a corresponding decision in relation to the object of certification as a result of SAMBO mats testing.

6.3.5. Notify the Applicant (no later than two months after testing) on completion of the probationary procedures (successful or not) and a decision in relation to the object of certification.

6.3.6. In case of approval further to the results of testing of SAMBO mats:

6.3.6.1. To conclude an agreement (contract) with the Applicant and provide Applicant the right to apply the FIAS conformity mark on the SAMBO mats in accordance with **Appendix № 4** to FIAS Specification Sheet.

6.3.6.2. To issue to the Applicant a compliance certificate.

6.3.6.3. Grant the Applicant the status of "FIAS Official Partner" with the right to use the status for advertising purposes (in brochures, catalogs, leaflets, posters, press releases, etc.).

6.3.7. Enable to use the mats produced by the Applicant at the FIAS official events.

7. Conformity Certificate

7.1. The Conformity Certificate (hereinafter referred to as the "Certificate") is a document certifying compliance of the certification object with the requirements of the FIAS Specification Sheet.

7.2. The Certificate shall be issued to the Applicant after the FIAS Sports and Technical Committee adopts the decision to issue a compliance certificate and the Applicant pays a fee under the agreement (contract) between the certification entities.

7.3. The Certificate shall be valid till the end of a calendar year.

7.4. The Certificate shall be executed in the form specified in **Appendix No.3** hereto. The design of the Certificate shall be determined by FIAS.

7.5. The Applicant has no right to amend the Certificate.

7.6. The use of the Certificate must be limited by the Applicant and may not be transferred to third parties.

7.7. The use of the Certificate is permitted only in respect of the object of certification, a specific agreement (contract) concluded between the subjects of certification

7.8. It is allowed to use the Certificate during its validity term only. If the Certificate is suspended, terminated, or revoked, the Applicant agrees to cease to refer to the Certificate.

8. Conformity mark

8.1. The Conformity Mark (hereinafter referred to as the “Mark”) is a label that confirms application of the FIAS Specification Sheet and intended to inform FIAS, the Applicant and other stakeholders whether the certification object is in compliance with the requirements of the FIAS Specification Sheet.

8.2. The Mark can be placed on the SAMBO mats only if the Applicant has valid Certificates and Permits for the right to use the Mark issued by the International SAMBO Federation (FIAS) set in the Regulations.

8.3. Permit to use is issued to the Applicant upon concluding of the agreement under which the Applicant passed the Certification procedure, in accordance with this Provision shall be entitled to apply (use) Mark within the limits set by these regulations and agreement (contract).

8.4 The validity of concluded agreement (the agreement) corresponds with the term of validity of the Certificate which is valid till the end of a calendar year.

8.5. Image and Shape of the Conformity Mark

8.5.1. Image, shape and size of the Mark shall be in accordance with concluded agreement (contract).

8.5.2. The image of the Mark must be clearly distinguishable from the surface, which it is applied to.

8.5.3. The size of the Mark must ensure clarity and crispness of its elements.

8.5.4 The location of the Mark to the mats, is determined in accordance with **Annex №4** to FIAS Specification Sheet.

8.6. Use of the Conformity Mark

8.6.1. The use of the Conformity Mark means that the Applicant shall place the Mark on the mats. Manufacturing and application of the Mark to the SAMBO mats shall be carried out by the Applicant entitled for its use.

8.6.2 The Mark shall be applied in full compliance with its image. It is not allowed to apply certain individual elements of its image.

8.6.3. Upon suspension or termination of validity of a Certificate when a Certificate is revoked, the use of the Mark is prohibited.

8.6.4 The Mark shall be applied using various technological methods that ensure its crisp and clear image. The Mark must meet the following requirements:

- Safety (non-toxic)
- It must not be hard or rigid
- High wear resistance

8.7 The Applicant shall be fully responsible for the quality of manufacturing and application of the Mark to the SAMBO mats.

9. Financial Provisions

9.1 Reward system for certification, issuing certificate of conformity and granting the right of use of the conformity mark is 5,000 USD (five thousand U.S. dollars), of which USD 2.500 (two thousand five hundred US dollars) FIAS lists for the development of Sambo in the NSF of the country of the Applicant.

9.2. The terms of fee payment shall be determined under an agreement (contract) between the certification entities.

9.3. If a compliance certificate is suspended or revoked, FIAS’ fee received under an agreement (contract) between the certification entities shall not be refunded.

**Appendix No.1 to FIAS Regulations for
SAMBO Mats Certification**

To the FIAS Sports and Technical Committee

APPLICATION
for SAMBO Mats Certification

(Applicant's name)

Business address:

Mailing address:

Contact details:

Phone/Fax

E-mail

Bank details:

represented by _____

(first name, patronymic, last name and position of the Applicant's Head)

kindly requests the International SAMBO Federation (FIAS) to conduct SAMBO mats certification, issue a compliance certificate and a permit for the right to use the compliance mark. The Applicant undertakes to comply with the Regulations of the International SAMBO Federation (FIAS) for SAMBO mats certification, ensure stable characteristics of the SAMBO mats, to which the compliance mark is to be applied, and fulfill all financial obligations.

Additional information _____

(employee responsible for certification, contact phone/fax, e-mail)

(position)

(signature)

(first name, last name)

Date: _____

REPORT

on the Results of SAMBO mats Technical Testing

During technical testing of the SAMBO mats submitted by _____, the FIAS Sports and Technical Committee obtained the following results:

1. Visual inspection of the SAMBO mats

Mats item Requirements	Cover	Mats
Appearance		
Dimensions		
Color		
Application		

2. Technical characteristics of the SAMBO mats

Mats item Requirements	Cover	Mats
Fabric composition		
Density		
Thickness		
Texture		
Color palette		
Color retention		
Stitch treatment		

3. Evaluation of the method of fixing the cover to the mats: _____

Main claims:

Conclusion: _____

_____ (position)

_____ (signature)

_____ (first name, last name)

**Appendix No.3 to FIAS Regulations for
SAMBO Mats Certification**

CONFORMITY CERTIFICATE

No.

Validity term: from _____ to _____

Holder: _____
(name)

Legal address: _____

Certification object: _____
(list of products)

Complies with: FIAS Specification Sheet for SAMBO Mats Production

President

International SAMBO Federation (FIAS) _____ / _____ /
(signature) (first name, last name)